



## Downtown Growers' Market Coronavirus (2019-nCoV) Safety Plan and Social Distance Agreement at Robinson Park 2021

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Updates will be notified to the public through the DGM: newsletter, social media (Facebook & Instagram) and website.

In compliance and coordination with the City of Albuquerque, the following rules have been put in place for the safety of the vendors, public, volunteers, and staff.

Resources:

- 1) [CDC Guidelines](#)
- 2) [NM Department of Health](#)
- 3) [NM Dept. of Health Guidance for Farmers' Markets](#)

### COVID-19 Market Safety Requirements:

- 1) **No sampling allowed.**
- 2) All programming has been canceled. This includes musicians, yoga, buskers, cooking classes and the like.
- 3) **The Market will have 4 hand sanitizing stations across the park for customers, one located at the entrance/exit and with additional sanitizer at the Info Booth.**
- 4) The Market will provide 1 toilet for staff, volunteer, vendor and emergency use ONLY. Not intended for customer use as they are encouraged to come, shop and leave. Those waiting to use the toilet, must social distance by standing on pre-measured dots spaced 6ft on the ground.
- 5) **All people in the park (customers/vendors/staff/volunteers) are required to wear a mask at all times and socially distance 6ft to the best of their ability.**
- 6) DGM will rope off the park each week to maintain correct capacity limits with one entrance/exit on 8th St. **This will be done until Turquoise level status is reached** as vendor, customer and staff capacities will no longer be close enough to need to be monitored.
- 7) DGM staff and vendors will provide signage throughout the park encouraging mask wearing, social distancing and for customers to enjoy their products off site.

**Red Level Occupancy: 305 total (vendors, staff, volunteers, customers)**

1. 70 vendors, 2 vendors per 10X10 booth TOTAL: 140
2. DGM Staff: 4
3. Volunteers: 3
4. Customers: 158

**Yellow Level Occupancy: 402 total (vendors, staff, volunteers, customers)**

1. 105 vendors, 2 vendors per 10X10 booth TOTAL: 210
2. DGM Staff: 4
3. Volunteers: 3
4. Customers: 185

**Green Level Occupancy: 610 total (vendors, staff, volunteers, customers)**

1. 139 vendors, 2 vendors per 10X10 booth TOTAL: 278
2. DGM Staff: 4
3. Volunteers: 3
4. Customers: 325

**Turquoise Level Occupancy: 1220 total (vendors, staff, volunteers, customers)**

5. 139 vendors, 2 vendors per 10X10 booth TOTAL: 278
6. DGM Staff: 4
7. Volunteers: 3
8. Customers: 935

**Requirements for DGM Staff/Volunteers:**

- 1) DGM staff are all working from home with virtual meetings unless a task requires an in person meeting. When meeting in person all are wearing masks to ensure safety.
- 2) DGM Staff and Volunteers will take their temperatures each week before work starts at the market.
- 3) DGM staff will temp vendors each Saturday morning. Vendors are required to come by the Info Booth before setting up their booth and DGM staff will cross reference that day's attendance to be sure all vendors are checked.
- 4) One staff person to be at the Info Booth at all times, one to be roaming the park, security guard will be at the entrance/exit maintaining capacity amounts and one staff person will float between all. Volunteers (if there are any) will assist with vendor set up, Info Booth, and park floating.
- 5) Masks required by all, frequent hand washing/sanitizing, frequent cleaning of the Info Booth (at least hourly).
  - a) DGM will provide extra masks at the entrance and Info Booth.
- 6) Info Booth will be set up in a way that encourages social distancing by using caution tape around the booth tent to keep people out, tables between customers/vendors and plastic dots placed 6ft apart for customers/vendors waiting to access the booth.

**TOKENS: Staff will sell tokens to customers at the information booth:**

- 1) When vendors turn tokens in the info booth staff will receive them and place them into a quarantine tote. Tokens will then be quarantined for a week and not resold to customers until 2 weeks have passed. This will provide time for any contamination to die.
- 2) Staff handling tokens will wear gloves, sanitize hands frequently, and sanitize the card machine and table between each use.

**Requirements for vendors:**

- 3) **No food sampling is allowed.**
- 4) Vendors are allowed maximum 2 staff per booth until Turquoise PHO level is reached.
- 5) Vendors are required to stop by the Info Booth before setting up their booth Saturday mornings so that DGM staff can take their temperature to be sure they are within range of acceptable temperature (under 100.4 degrees). This is a requirement even if vendors have been vaccinated.
- 6) Vendors will be encouraged to take the State's NM Safe Certification and share their completion on the State's website as well as their own online website/social medias.
- 7) Vendors are expected to follow NM State Covid Safe requirements and guidelines in accordance with their business type.
- 8) **Vendors are required to wear a face barrier at all times** (mask, bandana, etc.).
- 9) Every vendor is required to have sanitizer at their booth or a hand washing station.
- 10) **If a vendor is sick or feels they are getting sick, they are required to stay home and communicate with management.**
- 11) **All vendors are required to wear gloves.** Gloves are to be changed between handling money and products and when soiled.
- 12) **Booth set up:**
  - a. All vendors are required to set up with the store front facing the sidewalk.
  - b. All vendors are required to set up their booth 6ft away from the sidewalk with breathable ground covering anywhere customers/staff walk.
  - c. All vendors are required to set up their booth in a manner that ensures social distancing between customer and vendor.
    - i. This can be done by using tables as barriers and caution tape wrapped around the booth (see diagram page 5 for more details).
    - ii. No customers allowed inside vendor booths.
    - iii. Vendors who's booths form lines must provide visuals of 6ft distance for waiting and direct the line in a way that does not hinder other vendors or customers.
- 13) Vendors are encouraged to advertise (social media, at their booth, etc.) all measures they are taking to ensure public safety.
- 14) **Only vendors can handle products.** Customers are not allowed to touch products until they are purchased.
  - a. If a customer does not have a reusable bag, vendors must bag the items in a bag and give it to the customer.

- b. If a customer does have a reusable bag, vendors should not touch the reusable bag, but instead place the customers' items on the table, for the customer to bag themselves. Customers are encouraged to wash bags between each use.
- 15) Clean booths at least every hour with approved bleach solutions or antibacterial sprays/wipes.

### **Requirements for Market customers:**

- 1) **All customers must enter and exit on the south side of the Market on 8<sup>th</sup> St.** Market will follow capacity restrictions per State and City rules and will monitor how many people are in the park at one time. A designated line will be set up with 6ft distance markers (plastic dots) to keep customers distanced while waiting in line.
- 2) **Customers are required to wear a face barrier at all times** (mask, bandana, etc.).
- 3) **Once inside customers must maintain a 6' distance** between customers, staff, volunteers, vendor booth employees, and other customers.
- 4) **Come, shop & leave.** Customers are required to see our market as a grocery store and to come, shop and leave as quickly and safely as possible.
- 5) Sanitize your hands often with provided hand sanitizer stations.
- 6) Avoid touching your face and mask.
- 7) **Customers are not allowed to touch products until they are purchased.**
  - a) If a customer does not have a reusable bag, vendors must bag the items in a bag and give it to the customer.
  - b) If a customer does have a reusable bag, vendors should not touch the reusable bag, but instead place the customers' items on the table, for the customer to bag themselves. Customers are encouraged to wash bags between each use.
- 8) **Shop alone.** Send 1 person per family if possible.
- 9) **If you are sick, stay home.**
- 10) Wash your produce well when you return home with water.
- 11) **No pets per NM State covid safe rules for outdoor dining.**

### **Additional Steps Taken by Management:**

- 1) **Green Team operations are suspended until further notice.** The Market will utilize City trash cans, but will not engage in sorting out compost or recycling until further notice. Vendors are still required to take their trash with them. Customers should not have a reason to utilize trash cans as we are encouraging everyone to shop and leave.
- 2) DGM Management is complying with City regulations and understands that operations may change depending on customer attendance and other safety issues that may arise.
- 3) DGM Staff is required to wear a face covering at all times. They are also required to follow the same rules as vendors.

**Subject to change as any new information comes out from State and City officials about safety practices for Farmers Markets regarding COVID-19.**

If you have any questions, please contact Danielle Schlobohm, DGM Manager

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