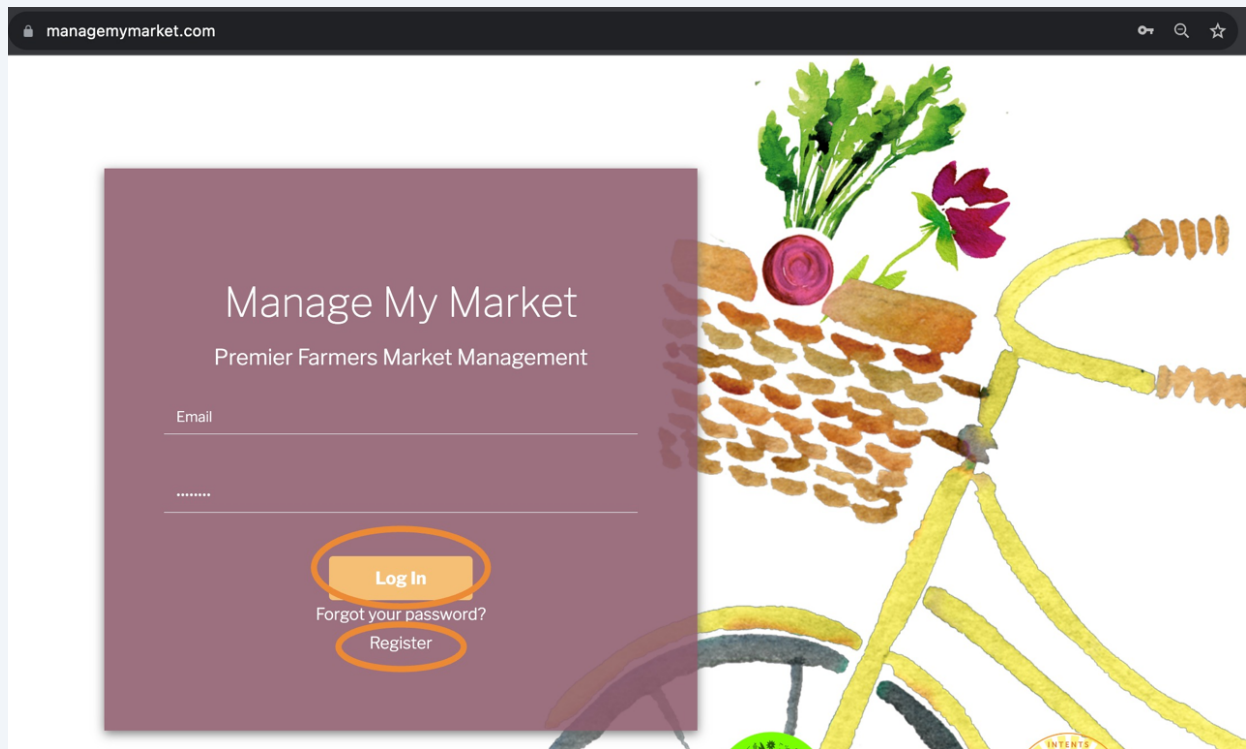


# How to Apply to the 2024 Downtown Growers' Market

1

Visit [www.managemymarket.com](http://www.managemymarket.com). If you already have a profile, login to your account. If you do not have a profile, click Register.



## 2 After you login, click "Apply to A Market"

### My Markets

Home > My Markets

Current & Upcoming Markets I've Applied To:

Apply to a Market

Load Past Markets

## 3 In the Enter Address area type "Albuquerque" and click OK

### Apply to a Market

Home > Apply to a Market

Below is a list of available markets within 100 miles of

Enter Address

Albuquerque

OK

Within 100 miles, there are 6 available markets.

#### Rail Yards Market

Market	Location
Rail Yards Market 2023 (English and Espanol)	Albuquerque, 87102
Holiday Market 2023(English y Espanol)	Albuquerque, 87102
2024 Rail Yards Market 2024 (English y Espanol)	Albuquerque, 87102

Registration Closed

Apply Now

Registration Opens 10/1/2023

#### Downtown Growers' Market

Market	Location
Downtown Growers' Market 2024	Robinson Park, 87102

Apply Now

#### 4 Scroll down to and click Apply Now next to Downtown Growers' Market 2024

Holiday Market 2023(English y Espanol)	Albuquerque, 87102	<a href="#">Apply Now</a>
2024 Rail Yards Market 2024 (English y Espanol)	Albuquerque, 87102	Registration Opens 10/1/2023

Downtown Growers' Market	
Market	Location
Downtown Growers' Market 2024	Robinson Park, 87102
Downtown Growers' Market 2023	Robinson Park, 87102

[Apply Now](#)

Registration Closed

#### 5 Click all Saturdays on the calendar that you would like to vend at the market.

<b>April 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>September 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>November 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

**6** The days will turn green when they are selected.

<b>April 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June 2024</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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**7** Carefully go through the entire application and answer all of the questions.

## 8 Select the market staff who will vend at the market.

Manage My Market

TEST - Shawna Brown  
shawnabrown10@gmail.com

My Markets

Calendar

Profile

Products

Licenses

Account

Contact

Market Staff

Please select all those that will be staffing your booth this season.  
☐

Vendor Type

Please select your vendor type.  
☐ Grower - produce, honey, eggs, meat, etc. /  
verdura, fruta, miel, huevos, carne, etc.  
☐ Arts//Crafts - pottery, paintings, etc. /  
cerámica, pinturas, etc.  
☐ Business Promotion - local business promotion  
(no sales allowed) / publicidad local (no se  
☐ Specialty Booth - Reserved space for non-  
profit organizations, educational booths, or

## 9 Select the vendor type.

arket

Brown  
gmail.com

Please select all those that will be staffing your booth this season.  
✓ Shawna Brown

Vendor Type

Please select your vendor type.  
☐ Grower - produce, honey, eggs, meat, etc. /  
verdura, fruta, miel, huevos, carne, etc.  
☒ Arts//Crafts - pottery, paintings, etc. /  
cerámica, pinturas, etc.  
☐ Prepared Food - jams, burri  
mermeladas, burritos, etc.  
☐ Business Promotion - local business promotion  
(no sales allowed) / publicidad local (no se  
permiten ventas)  
☐ Specialty Booth - Reserved space for non-  
profit organizations, educational booths, or  
other non-grower/prepared  
food/artisan/health&wellness/business  
promotion vendor who aligns with the DGM  
mission statement. / cupo reservado para  
organizaciones sin fines de lucro, puestos  
educativos, u otro comerciante de publicidad

## 10 Select the size booth you would like.

educativos, u otro comerciante de publicidad  
quien no es cultivador(a), ni es comerciante de  
comida preparada/artesanx/salud y bienestar  
quien corresponda a la misión de objetivos  
fundamentales de DGM

### Stall Preferences

Preferred Size

10' x 10'

Number of Stalls Requested

1

You may indicate number of stalls, preferred location, and/or stall number in this box, please note th preferences may not be guaranteed.

You have 2048 characters remaining.

## 11 If you would like to request a certain booth # or a booth location list that here. NOTE: We will try to accommodate requests, however we cant guarantee you'll have the booth you request.

You may indicate number of stalls, preferred location, and/or stall number in this box, please note that preferences may not be guaranteed.

You have 2048 characters remaining.

## 12



13



## 14 Add any additional comments / notes that you would like the market manager or jury to read.

fresco?

☐ Yes ☒ No

### Comments

Provide any additional information that you wish to convey to the market manager.

Comments:

2048 characters remaining

### Statements

By checking the boxes, You are agreeing to/acknowledging the following:

☐ I acknowledge that my application will not be considered complete until my \$32 application and administrative fee is paid, and my supporting documents/pict.

## 15 Review and confirm all agreements:

...

Profile

Products

Licenses

Account

Contact

Tutorials

Email Settings

Logout

### Statements

By checking the boxes, You are agreeing to/acknowledging the following:

- ☐ I acknowledge that my application will not be considered complete until my \$32 application and administrative fee is paid, and my supporting documents/pict.
- ☐ I acknowledge that I am responsible for reading, understanding and adhering to the 2024 DGM Rules and Regulations. Las reglas y reglamentos ac
- ☐ I acknowledge the scheduling commitments I need to make should my application be accepted. And I agree to con requires a 7 day notice for any scheduling changes to avoid being charged a booth fee. (Reconozco los compromi con la gestión sobre cambios de horario durante el periodo de tiempo requerido. El DGM requiere aviso de 7 días p
- ☐ I acknowledge that I am responsible for filing required City Environmental Health Permit applications with the Dow responsible de entregar los expedientes necesarios aplicaciones City Environmental Health Permit con Downtow
- ☐ I understand that all vendors are required to accept the \$5 debit tokens as currency at the market. I further unders the exact amount of the token. I will never give out tokens as change. (Entiendo que se pide que todxs comerciante clientes pagan con fichas en mi puesto/caseta es necesario que les de cambio EN EFECTIVO si el producto no vale
- ☐ I understand all vendors are required to have a "no smoking" sign at their booths. I agree to provide a "no smoking" tengan un letrero "No Smoking" en el puesto/caseta. Estoy de acuerdo de aportar un letrero "No Smoking" en mi c
- ☐ I agree to abide by all parking rules and unloading/loading rules outlined in the Rules and Regulations document. (E documento Rules and Regulations.)
- ☐ I understand that I am only allowed to sell products at my booth that have been reviewed and approved on the Pro



16

Add your credit / debit card information. This is REQUIRED and will be used to charge your application fee as well as your weekly booth fee if you are selected for the market.

We use [Square's](#) secure payment system for auto charges.

Please enter your credit/debit card below.

An automatic charge allows ABQ Mainstreet / Downtown Growers' Market to charge your credit/debit card automatically for fees due. By electing charges on the card you place on file for the application fee as well as any fees that may be incurred during the season if approved, unless you email [market@abqmainstreet.org](mailto:market@abqmainstreet.org).

☒ I'd like to sign up for auto charges



Card number

MM/YY

#### Email Permissions

☒ I give permission for this organization to email me (recommended)

Market Legal Agreement

17

Agree to the terms of the market.

a solution cannot be found, arbitration as listed in the Rules and Regulations will be implemented. DGM Management holds the right to terminate immediately as applies to vending, performing, working or volunteering at the market if the violation is deemed a major one but are not limited to: sexual harassment of vendor, musician, staff, volunteer, customer; racist behavior/language toward vendor, musician, staff, volunteer, customer; discrimination of any kind toward a vendor, musician, staff, volunteer or customer.

#### Sanciones por incumplimiento del código de conducta:

Las infracciones se evaluarán caso por caso con la administración de DGM y, si es necesario, con la junta de Downtown Albuquerque. Si se determina que es menor o mayor, la gerencia de DGM trabajará con todas las partes involucradas (proveedor, músico, vendedor, cliente) para encontrar una solución. Si no se puede encontrar una solución, se implementará el arbitraje como se indica en las Reglas y se reserva el derecho de rescindir cualquier relación de inmediato en lo que se refiere a la venta, actuación, trabajo o voluntariado. Los ejemplos de una ofensa mayor incluyen pero no se limitan a: acoso sexual de un vendedor, comportamiento/lenguaje racista hacia un vendedor, músico, personal, voluntario, cliente; discriminación de cualquier tipo de vendedor, músico, personal, voluntario o cliente.



☐ I agree to the above terms

Electronic Signature

## 18 Sign with your electronic signature.

assment of vendor, musician, staff, volunteer, customer; racist behavior/language toward a vendor, musician, staff, volunteer, kind toward a vendor, musician, staff, volunteer or customer.

### del código de conducta:

o por caso con la administración de DGM y, si es necesario, con la junta de DowntownABQ MainStreet. Dependiendo de la ofe mayor, la gerencia de DGM trabajará con todas las partes involucradas (proveedor, músico, personal, voluntario, cliente) para uede encontrar una solución, se implementará el arbitraje como se indica en las Reglas y Reglamentos. La gerencia de DGM se alquier relación de inmediato en lo que se refiere a la venta, actuación, trabajo o voluntariado en el mercado si la infracción se emulos de una ofensa mayor incluyen pero no se limitan a: acoso sexual de un vendedor, músico, personal, voluntario, cliente; hacia un vendedor, músico, personal, voluntario, cliente; discriminación de cualquier tipo hacia un vendedor, músico, personal,

✓ I agree to the above terms

Electronic Signature



Cancel

Ap

## 19 Click Apply Now

ndor, musician, staff, volunteer, customer; racist behavior/language toward a vendor, musician, staff, volunteer, a vendor, musician, staff, volunteer or customer.

### le conducta:

on la administración de DGM y, si es necesario, con la junta de DowntownABQ MainStreet. Dependiendo de la ofensa erencia de DGM trabajará con todas las partes involucradas (proveedor, músico, personal, voluntario, cliente) para trar una solución, se implementará el arbitraje como se indica en las Reglas y Reglamentos. La gerencia de DGM se ción de inmediato en lo que se refiere a la venta, actuación, trabajo o voluntariado en el mercado si la infracción se na ofensa mayor incluyen pero no se limitan a: acoso sexual de un vendedor, músico, personal, voluntario, cliente; ndedor, músico, personal, voluntario, cliente; discriminación de cualquier tipo hacia un vendedor, músico, personal,

✓ I agree to the above terms

Electronic Signature

Cancel

Apply Now